



Graduation Application

Graduate Instructions

Students can visit
Student Self Service
to apply for their
Graduate Degrees.

Under the section entitled
“My Record,” students
should select
“Certificate/Degree
Application”

The screenshot displays the UF Student Self Service portal. At the top, a blue header bar contains the UF logo and the text "STUDENT SELF SERVICE". Below this, a red banner provides a notice: "NOTICE: ISIS has been renamed Student Self Service as part of the ONE.UF initiative. The old address isis.ufl.edu is now student.ufl.edu". The main content area is divided into three sections: "MY ONLINE SERVICES", "WELCOME TO STUDENT SELF SERVICE", and "MY RESOURCES".

MY ONLINE SERVICES (Left Sidebar):

- Transcripts
- My Record** (Expanded):
 - Academic Programs
 - CampusClarity Think About It Module
 - Certificate / Degree Application** (Circled in red)
 - CampusClarity
 - Verify Degree
 - Enrollment
 - Verifications
 - Final Grades
 - Holds
 - Petition Status
 - Test Scores
 - Update Emergency
 - Contact Info
- Placement
- Degree Audit
- e-Learning
- Evaluations
- Financial Aid
- University Bursar
- Registration
 - Registration Prep
 - Degree Audit
 - Reg Start Time
 - Current Holds

WELCOME TO STUDENT SELF SERVICE (Main Content Area):

Available 7:00am - 4:30am EST, Monday - Saturday, 10:00am - 4:30am Sunday.
Questions? Contact Us

SPECIAL ANNOUNCEMENTS

- Course Syllabi
- CampusClarity Think About It Module:** New undergraduate, graduate, and professional students (whether online or residential) must complete the following [training module](#).
- Update your local address**
- Fall 2015 Graduates: Did I graduate?**

APPLY FOR FINANCIAL AID NOW

WWW.FAFSA.GOV Apply Now for 2016-17 Financial Aid

Spring 2016

Check out the Commencement Schedule

MY RESOURCES (Right Sidebar):

- Academic Info**
 - CampusClarity Think About It Module
 - Calendars/Deadlines
 - Catalog - Undergrad
 - Combined Degrees
 - Commencement Info
 - Course Evaluations
 - Course Syllabi
 - Distance Ed Courses
 - Exam Schedules
 - Forms - Registrar
 - Prestigious National Scholarships
 - Schedule of Courses
 - Study Abroad Ops
 - Ugrad Experience
- Advising Info**
- Financial Info**
- Grad Student Info**
- Personal Info**
- Other Info**
- FAQ**

After logging in, students select the appropriate button. Graduates applying for graduation should select “Add degree application.”

CERTIFICATE / DEGREE APPLICATION

► **Personal Information**

Application Summary [Refresh]

Add Degree Application **Add Certificate Application** **Add Associate of Arts Application**

The student will select the appropriate term.

The Student then clicks “Next” to proceed to the next screen.

DEGREE APPLICATION

▶ **Personal Information**

Degree Application

Step 1
Select a Term

Select a Term

Select an application term: Summer 2014 ▼

Cancel

Next >

[Show/hide Symq](#)

[Show/hide Symq](#)

CANCEL **NEXT >**

Students select the degree(s) they plan to receive by checking the boxes under the “Apply” column.

DEGREE APPLICATION

Personal Information

Degree Application

Step 1
Select a Term

Step 2
Select degrees

Step 3
Name to appear on diploma

Select degrees

*Note: If you do not see the correct degree, major or minor, please contact your Graduate department or Undergraduate advisor to verify your information before submitting an application.

Degrees

Apply	Degree	Major
<input type="checkbox"/>	MASTER OF ARTS IN MASS COMMUNICATION	MASS COMMUNICATION - COM

Cancel

< Back

Next >

Students verify the spelling of their names, as this is how it will appear on their diplomas.

Students then select whether or not they agree to have their names printed in the commencement program.

DEGREE APPLICATION

► Personal Information

Degree Application

Step 1

Select a Term

Step 2

Select degrees

Step 3

Name to appear on diploma

Name to appear on diploma

Instructions

- Enter your name exactly as you want it to appear on your diploma.
 - Please indicate capital and lower-case letters. Do NOT use all upper or all lower-case letters.
 - Use only hyphen or period punctuation. No other punctuation will be accepted.
 - [Click here](#) for a list of available special characters. Copy diacritical marks from the popup and paste into name fields as needed.
- If you are unable to represent the special characters in your name, please contact the Registrar's Office at (352) 392-1374.

First:

Middle:

Last:

Suffix:

I agree to allow my name to be printed in the commencement program.

☒ Yes ☐ No

☒ I understand that I must complete the mandatory graduation survey. I will be unable to get a transcript or proof of graduation until the survey has been completed.

[Cancel](#)

[< Back](#)

[Submit Application](#)

- Click the Submit Application button only once and wait for processing.
- A confirmation page will display.

■ A confirmation badge will display.

■ Click the Submit Application button only once and wait for processing.

DEGREE APPLICATION

► Personal Information

Degree Application

Step 1 Step 2 Step 3
Select a Term Select degrees Name to appear on diploma

Name to appear on diploma

Instructions

- Enter your name exactly as you want it to appear on your diploma.
- Please indicate capital and lower-case letters. Do NOT use all upper or all lower-case letters.
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First:

Middle:

Last:

Suffix:

I agree to allow my name to be printed in the commencement program.

☒ Yes ☐ No

☒ I understand that I must complete the mandatory graduation survey. I will be unable to get a transcript or proof of graduation until the survey has been completed.

[Cancel](#)

[< Back](#)

[Submit Application](#)

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- A confirmation page will display.
- Click the Submit Application button only once and wait for processing.

[Cancel](#)

[< Back](#)

[Submit Application](#)

Students also check they understand they must complete the graduation survey.

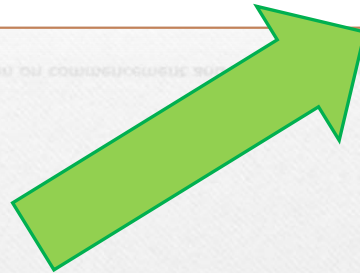
Finally, students click "Submit Application" button.

CERTIFICATE / DEGREE APPLICATION

▼ Personal Information

Application Summary [Refresh]

Please review the [Commencement Page](#) for further information on commencement and regalia ordering. Application submitted successfully. Please review and print when you have completed all of your applications.



The last page is shown here. Students will see green text below the “Application Summary” to ensure their submission was successful.

Questions?

**Please contact the
Registrar's Office!**

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Hours: Monday-Friday

8am-5pm

Phone: 352-392-1374

